



PROFILE FOR PROSPECTIVE MEMBERS OF THE BOARD OF DIRECTORS

1. Name; _____
2. Address: _____
State: _____ County: _____ Zip: _____
3. Home phone: _____ Work phone: _____
Cell phone: _____ Preferred contact #: _____
4. Occupation: _____ Employer: _____
5. Age: _____ Race or Ethnic Origin: _____

6. Please list those organizations (community service agencies, churches, ect.) with which you or immediate members of your family have an affiliation. Include those organizations in which you hold an elective or appointed office.

7. Have you received specialized training or do you have a particular knowledge concerning the alcohol and drug service field? Yes___ No___

If so, please explain the specialized training or particular knowledge you have. (If you prefer, this may be in personal.)

8. Briefly state the reason (s) you are interested in serving on the Board of Directors of The Referral Center.

9. The eligibility criteria for Board Members within the Articles of Incorporation states "In order to serve as a member of the Board of Directors of The Referral Center, an individual shall reside within the central Oklahoma service area and shall have demonstrated an interest in and an understanding of the problems of alcohol and drug abuse. Such individual shall not at the same time of election or appointment to the Board, or during service thereupon, be considered a "service provider", i.e. one who receives more than ten percent (10%) of the family's gross income from the provision of a mental health, alcohol or drug abuse service, regardless of source of funding."

By this definition, would you consider yourself to be a "service provider"?

Yes _____ No _____

10. If selected to serve on the Board of Directors, would you prefer that meetings be conducted in the morning, afternoon or night? _____

If selected, please state your preference for day of the week for meetings to be held.

ALL ANSWERS WILL BE KEPT CONFIDENTIAL



Board Member Agreement

As a board member of TRC, I am fully committed and dedicated to the mission and have pledged to carry out this mission. I understand that my duties and responsibilities include the following:

1. I am fiscally responsible, with other board members, for this organization. I will know what our budget is and take an active part in reviewing, approving, and monitoring the budget and fund-raising to meet it.
2. I know my legal responsibilities for this organization and those of my fellow board members. I am responsible to know and oversee the implementation of policies and programs.
3. I accept the by-laws and policy and procedures manual and understand that I am morally responsible for the health and well-being of this organization.
4. I will give what is for me a substantial financial donation. I may give this as a one-time donation each year, or I may pledge to give a certain amount several times during the year.
5. I will actively engage in fund-raising for this organization in whatever ways are best suited for me. These may include individual solicitation, undertaking special events, writing mail appeals, and the like. I am making a good faith agreement to do my best and to raise as much money as I can.
6. I will actively promote TRC, and encourage and support its staff.
7. I will attend board meetings, be available for phone consultation, and serve on at least one TRC committee. If I am not able to meet my obligations as a board member, I will offer my resignation.
8. In signing this document, I understand that no quotas are being set, that no rigid standards of measurement and achievement are being formed. Every board member is making a statement of faith about every other board member. We are trusting each other to carry out the above agreements to the best of our ability.

If I am unable to fulfill the above mentioned duties, I will voluntarily exit.

Signed: _____ Date: _____

Board Member

Signed: _____ Date: _____

Board Chair